



FY 2023

A message from the City Administrator City Governance Structure City of Smithville Highlights City's Financial Information

City of Smithville Highlights

www.smithvillemo.org

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"Smithville builds its future by embracing growth, encouraging commerce and cultivating its natural surroundings"

A MESSAGE FROM THE CITY ADMINISTRATOR

The City of Smithville is committed to ensuring transparency and accountability to our residents. Publication of the 2023 Popular Annual Financial Report (PAFR) marks the third year of providing this information for the citizens of Smithville. This report provides a summary of our financial position and practices, including information on how we generate and use revenue, in a concise and easy-to-read format.

It is important to note that the PAFR is based on the Comprehensive Annual Financial Report (CAFR) and our budget, which are more comprehensive documents that conform to Generally Accepted Accounting Principles (GAAP) and are audited by an independent certified public accounting firm. The PAFR is not intended to replace the CAFR, but rather to provide additional information to the public in a user-friendly format. The financials included in this document are unaudited financial results of 2023.

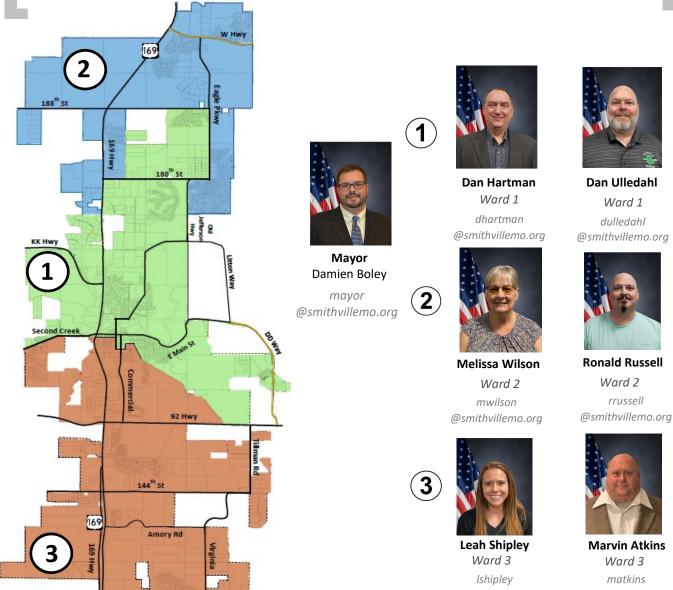
We hope that by continuing to produce the PAFR, we can enhance the public's understanding of our financial position and performance over the past year, and continue to increase transparency and accountability in all of our actions. Thank you for your continued support and for your interest in the financial health of our city.

Cepteria margner

Cynthia M. Wagner City Administrator



City of Smithville GOVERNANCE



A brief introduction to Smithville

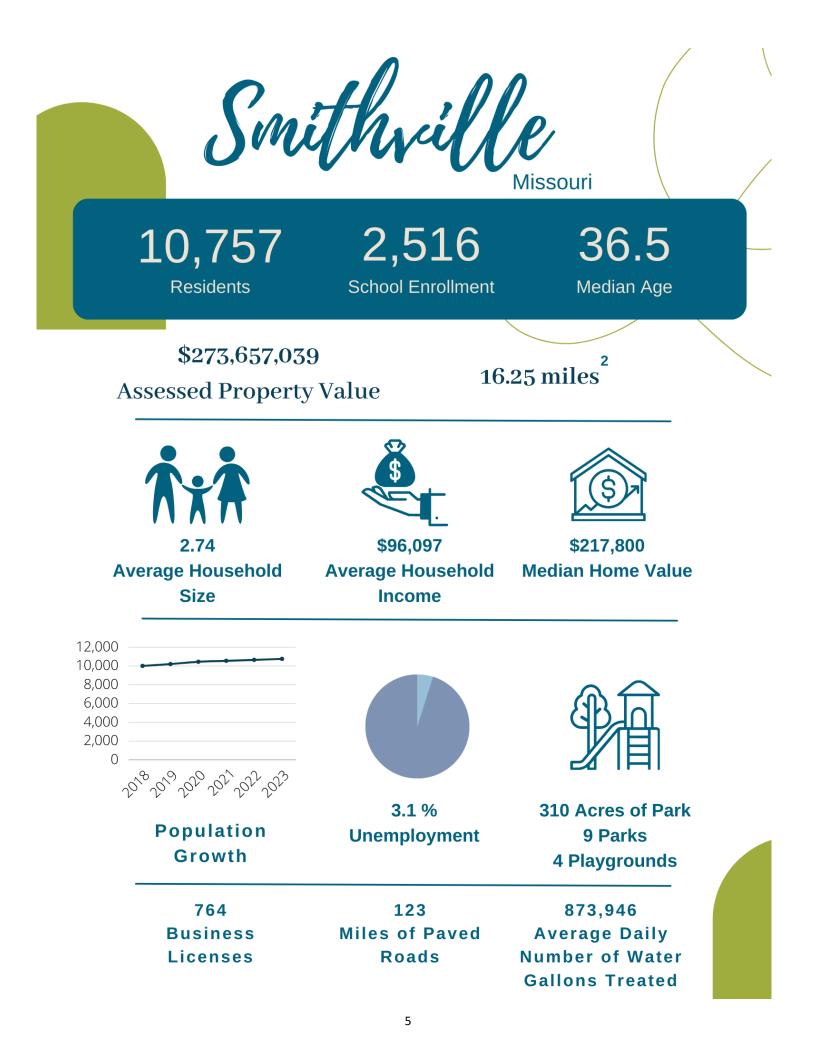
Smithville was named for Humphrey and Nancy Smith who came west with their six sons and daughter from New York state in 1822 to find land and build a home. Settling along the Little Platte River, the Smith's established Smith's Mill, the first water-powered flour mill in Clay County. By the 1830s, a town site was laid out and Smith's Mill became Smithville.

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The town of Smithville was incorporated on July 6th, 1868. Through the years, floods and fires have changed the landscape of the city. In October 1979, the U.S. Army Corps of Engineers began impounding Smithville Lake, creating what is today a 7,200 acre lake with 175 miles of shoreline. Smithville Lake provides flood damage reduction, recreation opportunities, water supply and storage capabilities, as well as fish and wildlife management.

In 2014, the Downtown Smithville Historic District was included in the National Register of Historic Places. In 2019, the City was accepted into the Missouri Main Street Connection program with thanks to additional funding from the Smithville Chamber of Commerce and the Smithville Heritage Business District Association.



As of the end of FY2023, the City of Smithville has 17 budgeted funds that are used to support the City's daily operations and capital improvement program.

Governmental Funds

The Governmental Fund is a tax supported fund that receives revenue through sales taxes, property taxes, motor fuel taxes, and intergovernmental revenues.

The **General Fund** functions as the primary operating fund for the City of Smithville. (See page 8)

The **Capital Improvement Sales Tax Fund** accounts for a voter approved 1/2-cent sales tax and has the purpose of funding, financing, operating and maintaining capital improvements. This sales tax went into effect October 1, 2018 and expires December 31, 2038. Capital Improvement Sales Tax funds are obligated for transfer to the Debt Service Fund to provide support for debt service principal and interest payments.

The **Parks and Stormwater Sales Tax Fund** accounts for a voter approved 1/2-cent sales tax which became effective October 1, 2020 and expires on September 30, 2040. The sales tax may be used for the purpose of operating, maintaining, funding, and/or financing parks and recreation needs and stormwater control.

The **Transportation Sales Tax Fund** accounts for a voter approved 1/2-cent sales tax which was approved in July 1989 and has no expiration date. Expenditures are limited by state statute to the construction, reconstruction, repair, and maintenance of streets, roads, sidewalks, trails, community -owned parking lots, and bridges within the City.

2023 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
General Fund	\$6,569,500	\$6,045,137	\$524,363	\$3,425,221	\$3,949,584
Capital Improvement Sales Tax Fund	\$760,910	\$479,629	\$281,281	\$410,774	\$692,055
Parks and Stormwater Sales Tax Fund	\$760,303	\$134,093	\$626,210	\$809,379	\$1,435,589
Transportation Sales Tax Fund	\$667,453	\$534,904	\$132,549	\$429,407	\$561,956

Proprietary Funds

Proprietary Funds (also called Enterprise Funds) are supported through fee revenues which include monthly utility charges for the CWWS fund and monthly solid waste charges for the sanitation fund.

The **Combined Water & Wastewater Fund (CWWS)** accounts for revenues and expenditures related to water and wastewater operations in the City. Nearly 90% of CWWS fund revenues are provided from charges for services, such as the sale of water and wastewater to utility customers. These resources fund expenses related to daily utility operations (repair and maintenance of water lines, sewer lines, lift stations, and pump stations), capital improvement projects, debt payments (principal and interest), and other one-time expenses.

The **Sanitation Fund** accounts for payments from the City to the City's trash and recycling provider as well as the management of the annual Household Hazardous Waste program. The City currently contracts with GFL (Green For Life) for trash, recycling, and bulky item pick-up services. The fund works as a simple "pass through" fund as all revenues received in the form of customer charges offset the City's payments to GFL.

2023 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
Sanitation Fund	\$869,446	\$857,468	\$11,979	\$57,588	\$69,567
Combined Water/ Wastewater Fund	\$6,104,757	\$6,610,896	(\$506,139)	\$6,854,956	\$6,348,817





Special Revenue Funds

Special revenue funds are accounts established to record revenues that are restricted for special and particular purposes.

The **Capital Projects Fund** has the purpose of funding, financing, operating and maintaining capital improvements. Capital Improvement Sales Tax funds are obligated for transfer to the Debt Service Fund to provide support for debt service principal and interest payments.

The **Special Allocation Fund** is the fund which accounts for economic activity relating to the Smithville Marketplace Tax Increment Financing (TIF) District. This fund is recipient of TIF property tax revenue over and above the property tax base and the recipient of TIF EATs (Economic Activity Taxes).

The City has planned to utilize the **American Rescue Plan Act (ARPA)** funding for the Raw Water Pump Station, Zebra Mussel, Valve Control capital improvement project. This fund is supported through federal and state grant monies.

The **Commons CID** (Community Improvement District) Fund is the recipient of the 1% CID Sales/Use tax revenue generated from the Smithville Commons CID. Revenues collected and receipted for the Commons CID Fund are subject to payment of CID administrative costs and developer reimbursement requests for eligible expenses per the CID Agreement.

The **Donation Fund** was established by the Board of Aldermen in July 2022 to account for financial donations provided to the City of Smithville for both broad and specific municipal purposes. For example, the Donation Fund houses "Legacy Fund" donations, which was specifically created for the purposes of fundraising for signature park and recreation capital projects relying on donor funding.

2023 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
Marketplace TIF Fund	\$510,531	\$760,675	(\$250,144)	\$2,427,864	\$2,177,719
Capital Projects Fund	-	\$83,729	(\$83,729)	\$183,729	\$100,000
ARPA Fund	\$19,959	\$711,474	(\$691,516)	\$880,215	\$188,699
Commons CID Fund	\$400,909	\$212,186	\$188,723	\$92,718	\$281,441
Donation Fund	\$21,576	\$15,972	\$5,604	\$3,305	\$8,909

The **Police Training Fund** houses funds which are assessed as costs in municipal ordinance cases, including infractions, or violations of any criminal or traffic laws in the state. RMSo Section 488.5336 authorizes the assessment of a \$2.00 surcharge in each case. These funds pay for the training of law enforcement personnel employee or appointed by the City of Smithville. Each month, the City receives the law enforcement training surcharge through court fine collections which is administered by Clay County, MO.

The **Judicial Education Fund** was established to provide funding for continuing education and certification of municipal judges, and the judicial education and training of the court administrator and clerks of a municipal division court. RSMo Section 479.260 authorizes the collection of fees in an amount per case of \$1.00. An allocation of this amount goes into the Judicial Education Fund and the remaining amount is deposited into the Appointed Counsel Fund. After the transfer of municipal court to Clay County, the City no longer collects these funds.

2023 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
Police Training Fund	\$1,995	\$1,609	\$385	\$13,538	\$13,923
Judicial Education Fund	-	-	-	\$3,447	\$3,447
Appointed Counsel Fund	-	\$545	(\$545)	\$545	-
Technology Upgrade	-	\$2,004	(\$2,004)	\$2,032	\$28



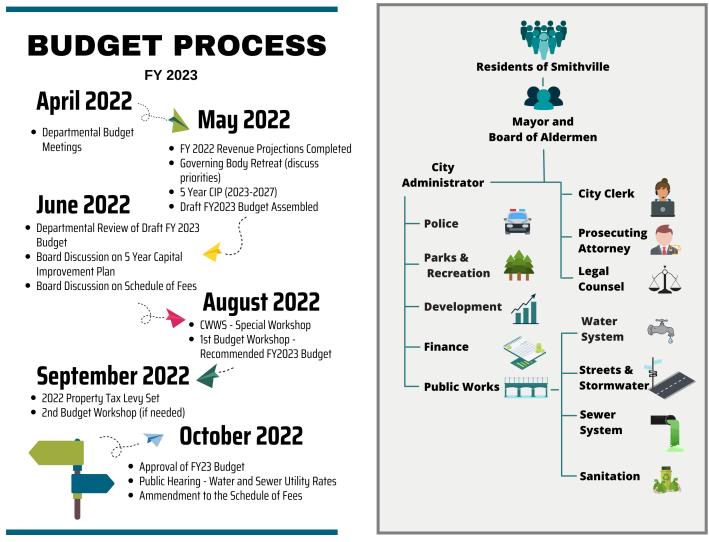
Internal Service Funds

An internal service fund is a fund used in governmental accounting to track goods or services shifted between departments on a cost reimbursement basis

The **Debt Service Fund** accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest issued by the City. The Debt Service Fund carries an informal reserve which is intended to be sufficient enough to cover the first debt service payments of a fiscal year without the need for additional cash transfers.

The **Vehicle and Equipment Replacement Fund (VERF)** accounts for expenses related to the management of the City's vehicle fleet.

2023 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
Debt Service Fund	\$354,845	\$343,040	\$11,805	\$255,935	\$267,740
Vehicle and Equipment Replacement Fund	\$700 443	\$311,047	(\$20,605)	\$184,327	\$163,722



GENERAL FUND

The **General Fund** functions as the **primary operating** fund for the City of Smithville. The General Fund provides the resources necessary to fund a majority of City functions, such as police protection and emergency response, parks maintenance and recreational programs, senior services, code enforcement, permitting, licensing and street and sidewalk maintenance.

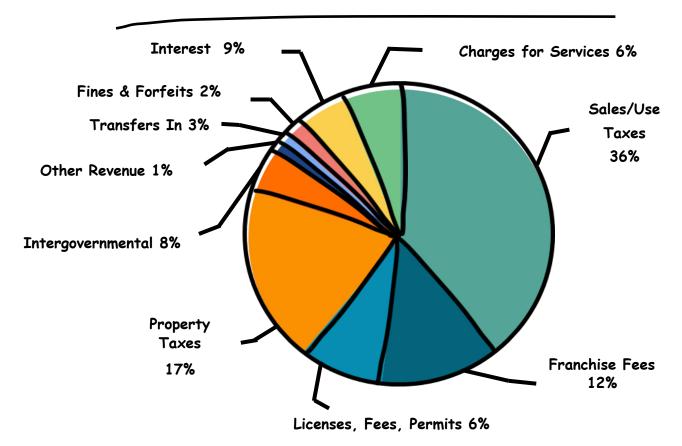
The General Fund is the recipient of revenue from the 1% City Sales Tax, the City Use Tax, property taxes levied on personal and real property, and franchise taxes. Supplementary sources like fines and forfeitures, building permit fees, business license fees, and recreation fees provide additional support to the fund.

	FY 2021	FY 2022	FY 2023
Beginning Fund Balance	\$3,558,070	\$3,736,229	\$3,425,221
Revenues By Type			
Property Taxes	\$934,865	\$1,007,610	\$1,116,997
Sales and Use Taxes	\$1,933,815	\$2,122,572	\$2,362,749
Franchise Taxes	\$698,065	\$742,590	\$810,659
Licenses, Fees, and Permits	\$477,942	\$422,663	\$373,175
Intergovernmental Revenues	\$329,972	\$388,676	\$517,658
Charges for Services	\$344,104	\$315,874	\$382,574
Fines and Forfeits	\$138,949	\$118,738	\$115,919
Interest Earnings	\$49,909	\$124,953	\$578,344
Other Revenue	\$90,163	\$72,981	\$63,772
Transfers In	\$450,763	\$233,621	\$247,651
Total Revenue	\$5,448,319	\$5,550,279	\$6,569,500
Expenses by Type			
Personnel Services	\$3,391,290	\$3,707,608	\$4,242,822
Contractual Services	\$455,975	\$602,625	\$447,233
Commodities	\$746,825	\$1,100,280	\$1,037,504
Capital Outlay	\$635,440	\$269,174	\$282,579

Personnel Services	\$3,391,290	\$3,707,608	\$4,242,022
Contractual Services	\$455,975	\$602,625	\$447,233
Commodities	\$746,825	\$1,100,280	\$1,037,504
Capital Outlay	\$635,440	\$269,174	\$282,579
Transfers Out	\$40,000	\$155,000	\$35,000
Total Expenses	\$5,270,160	\$5,853,699	\$6,045,137
	\$470.4F0	(\$200.440)	¢504.000
Net Change in Fund Balance	\$178,159	(\$303,419)	\$524,363
Ending Fund Balance	\$3,736,229	\$3,425,221	\$3,949,584
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WHERE DOES THE MONEY COME FROM?

In FY2023, General Fund revenues totaled more than \$6.5 million, an increase of 18.5% from FY2022. Sales and Use taxes were the largest form of revenue for the City, representing 38% of total revenue. Property taxes make up 18%, and is the second largest category of revenue. Franchise fees for electricity, natural gas, telecommunications, cable television, and utilities are collected and comprise the third largest category of revenue at 13%.

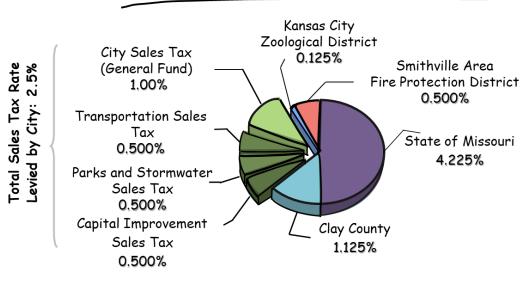


FY23 General Fund Revenue By Category Type

Categories	Examples of Revenue Sources
Licenses, Fees, Permits	Building Permits, Business Licenses, Motor Vehicle Fees.
Intergovernmental	Motor Fuel Tax, Grant Revenue, SRO Agreement Revenue, Federal and State Funding.
Charges for Services	Smith's Fork Campground Fees, Athletic Field Rental, Youth & Adult Recreation Fees.
Fines and Forfeits	Fines and fees relating to violations of any City ordinances.
Interest Earnings	Interest Earned from Cash Balance at Bank.
Other Revenue	Sponsorships, Animal Shelter Fees, Sale of Personal Property.
Transfers In	Revenue Transferred In from Other Funds.

SALES TAX OVERVIEW

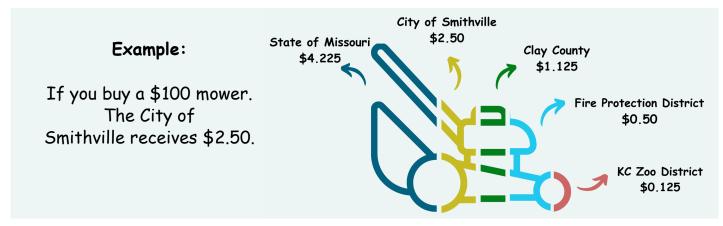
The Total Sales Tax rate in the City of Smithville is 8.475%. The Sales Tax is distributed as the following: The State of Missouri receives 4.225%, Clay County receives 1.125%, Smithville Area Fire Protection District receives 0.500%, the Kansas City Zoological District receives 0.125%, and the City of Smithville receives 2.5%. The Smithville Commons CID has an additional 1% CID Sales Tax to pay for public infrastructure in the district. The total rate for Commons CID is 9.475%. *City of Smithville–Sales Tax Rate Breakdown*



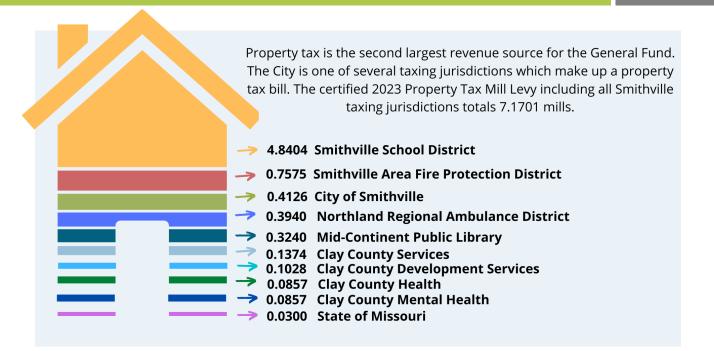
Total Rate in City: 8.475%

How does the City use the Sales Tax Revenue?

Sales Taxes are authorized by state statute are distributed into four funds. The three special sales taxes, the Transportation Sales Tax, Park and Stormwater Sales Tax, and Capital Improvement Sales Tax, are all voter-approved (See page 6). The 1.00% General Fund Sales Tax pays for a majority of City functions, such as police protection and emergency response, parks maintenance, and sidewalk maintenance, etc. The 0.5% Transportation Sales Tax pays for road maintenance projects. The 0.5% Parks and Stormwater Sales Tax pays for Parks capital improvement projects and stormwater control. The 0.5% Capital Improvement Sales Tax is used to fund capital improvement projects within the City.



PROPERTY TAX OVERVIEW



Example:

If a house has an appraised (market) value of \$300,000, its assessed value will be \$57,000.

This number can be calculated by multiplying the appraised value by the **residential assessment** factor which is **19%**. The assessment factor for agricultural properties is 12% and 32% for commercial properties. $$300,000 \times 19\% = $57,000$ (Assessed value)

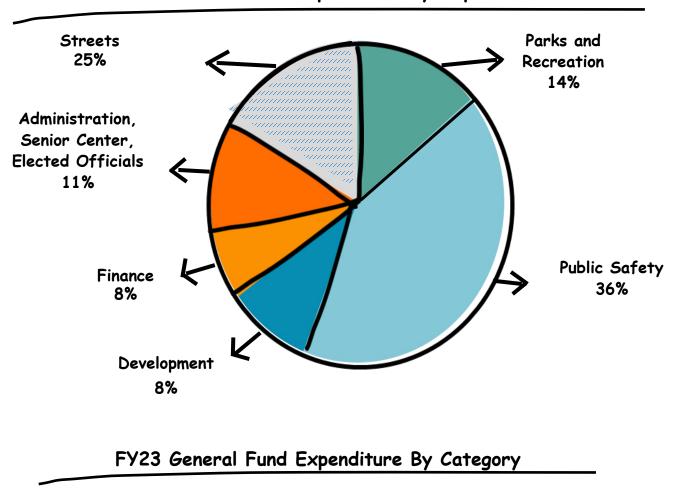
The assessed value is then multiplied by the mill levy. The owner of this house will pay a total of **\$4,086.96**. The City of Smithville will receive **\$235.18** of the total tax bills. This breaks down to **\$19.59** per month in support of city services including police protection, park maintenance, etc.

\$57,000 × 7.1701% = **\$4,086.96 (Total Property Tax)**

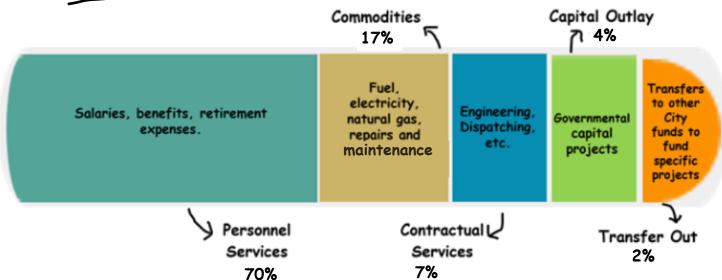
\$2,759.03	\$300,000 Residential Home - Breakdown Smithville School District
\$431.78	 Smithville Area Fire Protection District City of Smithville
\$235.18 \$224.58	Northland Regional Ambulance District
\$184.68 7	Clay County Services
\$58.60	Clay County Development ServicesClay County Health
\$48.85 3 \$17.10 3	Clay County Mental HealthState of Missouri

WHERE DOES THE MONEY GO?

FY2023 General Fund expenditures totaled \$6,045,137. About two thirds of this amount was spent on Public Safety, Parks and Recreation, and Streets. The remaining departments make up the rest of General Fund expenditures.







WHAT DOES THE CITY OWE?

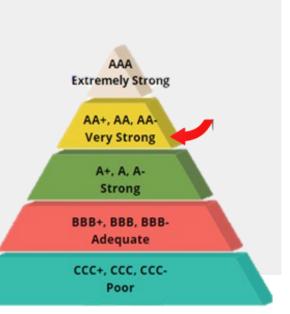
The City uses cash to fund most projects (pay as you go). However, sometimes uses different types of financing to fund some projects. Some of this financing types includes General Obligation Bonds (GO), Certificates of Participation (COP), etc.

GO Bonds	Certificates of Participation (COP)
GO Bonds represents a loan made by an investor to the City. Bond details include the end date when the principal of the loan is due to be paid and include the terms for variable or fixed interest payments. GO Bonds must be voter-approved. In 2018, voters approved the issuance of \$5,625,000 in GO debt for the City.	COPs are a type of financing where an investor purchases a share of the lease revenues of a program rather than the bond being secured by those revenues. COPs are secured by lease revenues and do not need to be voter-approved. The City issued COPs in 2012 and 2018 for water and wastewater improvements.
As of November 1, 2023, the City's GO balance is \$5,075,000.	As of November 1, 2023, the City has \$7,195,000 in COP debt remaining. Detailed schedule is in- cluded in the Comprehensive Annual Report avail- able on the City's website.

How is our score?

Bond Rating: A bond rating provides a general credit risk evaluation. Bond ratings indicate the general quality of a bond, including the likelihood that investors will receive their money back when they lend it out. Higher bond ratings mean lower interest rates, which save taxpayers dollars. Our current rating is "**AA-**" which is considered as "**very strong**".

This rating reflects that the City has a strong economy and is adequately managed with standard financial policies and practices under S&P Global Financial Management Assessment methodology.



S&P Bond Rating Scale

Future Debt Planning

The City continues to proactively identify future infrastructure needs and improvements. Future capital improvement projects which may required funding via debt issuance are outlined below.

Capital Improvement Project	Estimated Cost	Timeline
144th Lift Station, West Bypass, Stone Bridge Lift Station	\$6,500,000	FY2024
Owens Branch Gravity Line Phase #1 , Line #1 (Construction)	\$2,200,000	FY2025
Owens Branch Gravity Line Phase #1 , Line #2 (Construction)	\$2,500,000	FY2026
Wastewater Treatment Plant Expansion (Construction)	\$12,000,000	FY2027
Water Treatment Plant Expansion (Construction)	\$12,000,000	Pending Project
Owens Branch Gravity Line Phase #1 , Line #3 (Construction)	\$2,500,000	Pending Project
144th Street to Forest Oaks Gravity Line (Construction)	\$3,000,000	Pending Project





 The Police Department purchased the department's first drone, and also trained and licensed three pilots.

296

350

463

197

- Purchased six computer workstations.
- Replaced four Mobile Data Terminals in patrol cars.
- Replaced six patrol cars.
- Replaced four TASERs.
- Sponsored one recruit in the police academy.

Subdivision Checks 18,874

- Business Safety Checks 5,726
- Welfare Checks
- Motorist Assistance
- Arrests
- Suspicious Activity



Water Distribution System



Collected more than 190 samples in the water distribution system. Information was sent to the Department of Natural Resources.



Plant personnel conducted more than 300 tests per day in the lab which equates to more than 109,500 tests a year.





Completed 1,486 work orders including: connections, meter changes, sump pump inspections, rereads, etc.





• Produced more than 318 million gallons of safe drinking water.



- Repaired 32 water leaks.
- Replaced 745 water meter radio transmitters.
- Completed cleaning for 15 sewer backups.



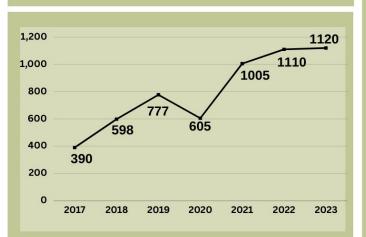
Wastewater Treatment Plant

- Replaced all UV light sleeves, improving disinfection efficiency at the treatment plants.
- Successfully replaced malfunctioning pumps and transformers at multiple lift stations, restoring full
 operational capacity. Repaired cables, flappers, floats, and other crucial components in lift stations to
 maintain functionality.
- Managed sludge levels efficiently by hauling and conducting regular maintenance to keep digesters operational due to aerator issues.
- Conducted comprehensive maintenance, cleaning and troubleshooting on SBRs, including pump rebuilding and decant valve servicing.
- Performed numerous repairs and maintenance tasks in-house resulting in substantial cost savings for the City.
- Completed all daily, weekly, quarterly and yearly tests and samples required by MO-DNR.

- Sealed the roof on the Park's and Recreation building.
- As part of the Master Plan, a Community Art Sculpture was added.
- The Park's Department's Boom Truck and Dump Bed Truck were both upgraded.
- Repaired 12 water leaks and completed some electrical and sewer upgrades at Smith's Fork Campground.
- Resurfaced the playgrounds at Heritage Park and Smith's Fork Park.



Completed upgrades to the Smithville Senior Center, including new interior paint.



Grew participation in current Parks and Recreation programs and added more recreational programs (such as e-sports, kickball, kayaking, and pickleball).

- Board of Alderman adopted the Economic Development Incentives Policy in August 2022 prepared by the Economic Development Committee.
- Implemented multiple communication and training enhancements.
- Administered the second year of the Neighborhood Beautification Grant Program.
- Supported and enhanced the Employee Wellness Program.
- Completed Wayfinding Signage and Design Guidelines project in partnership with Smithville Main Street District.



Completed updates to both of the Smith's Fork Shelter Houses.

- Issued 11 Commercial permits 4 new commercial construction and 7 commercial tenant finish permits (for remodeling of a building) with a total value of \$1,666,892.10.
- Issued 33 single family residential building permits since January 1, 2023, with a total value of \$10,887,016.
- Added 5 new subdivisions: Second Creek Meadows, Fairview Crossing North, Woodland West, Fairview Crossing South, and First Park 3rd Plat.



Renovation of the Old Price Chopper adds 9 new tenant sites. This multitenant site adds numerous job opportunities to Smithville.



McBee's Coffee N Carwash is the first tunnel carwash for Smithville with the added benefit of ordering coffee before your wash. Projected completion is just after the first of the year. Adds 10-15 new jobs.

- Filled vacant Building Inspector position and continued training of all Development Department employees.
- All Building Inspectors are now ICC Certified Residential Inspectors.
- Implemented the Positive Pay ACH and check fraud program which prevents check washing/fraud and potential ACH fraud.
- Implemented a 15% Senior Citizen Discount for monthly water and wastewater fixed charges during the FY2023 Budget Process.
- Created a "Completed CIP Projects" pave on the public website which showcases major projects completed over the last 4 years.
- Worked to promote the use of digital utility billing by email which resulted in an increase in the percentage of utility customers receiving their bills via email to 15% of total billed customers.
- Worked with Governing Body to develop a new utility disconnection policy to allow more time for utility customers to pay until utility shut-off occurs.
- Completed improvements in the breakdown of utility billing charges shown on the customer's utility bill (i.e. senior discount rate, volume/usage rate, fixed monthly charge).



Received the GFOA Distinguished Budget Award for the FY2023 Budget Document (4th straight year).

The Sidewalk Replacement Program aims to enhance the safety and accessibility. In 2023, the City chose Liberty Street as a priority, replacing over 1700 sq ft of sidewalk and installing 9 ADA ramps.





Smith's Fork Playground Completed resurfacing at Smith Fork's Park and Heritage Park playgrounds.



Maintained the condition of the roads through patching and crack sealing programs. Used 37,000 lbs of crack sealing blocks, 230 tons of cold mix, 51 tons of hot mix asphalt, and 101 tons of gravel to maintain the condition of the roads.



The Raw Water Pump Station was built to increase capacity in the water plant from 2.5 to 5 million gallons per day. This project was identified in the Water Master Plan to accommodate the predicted population growth of the City.



Responded to 5 snow events (Jan 2023-Feb 2023) Used 4,350 gallons of Brine and 150 tons of Salt.



